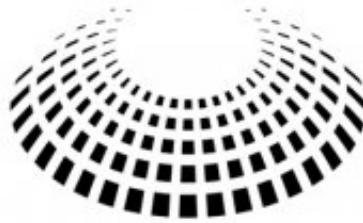


Duke UNIVERSITY



BALDWIN  
AUDITORIUM

**BALDWIN AUDITORIUM**  
**DUKE UNIVERSITY**  
1336 CAMPUS DRIVE  
DURHAM, NORTH CAROLINA 27708  
919-684-4444

**TECHNICAL VENUE INFORMATION**  
**JULY 2014**

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### LOCATION AND ADDRESS

**Mailing Address:** 125 Science Drive, Room 104, Box 90940 Durham, North Carolina 27708

**Street Address:** 1336 Campus Drive, Duke University Durham, North Carolina 27708  
Located along Markham Avenue; between North Buchanan Blvd and Broad St.

**Online:** <https://tickets.duke.edu>

**Time Zone:** Eastern

## TICKETING AND AUDIENCE SERVICES

**UCAE: Duke University Box Office**

104 Bryan Center, Box 90940  
Durham, North Carolina 27708  
Phone: 919-684-4444  
Fax: 919-660-1729  
E-mail: [tickets@duke.edu](mailto:tickets@duke.edu)  
Online: <https://tickets.duke.edu>  
Hours: Weekdays 11am – 6pm; Performances one hour prior to curtain at performance venue

## VENUE SCHEDULING

**UCAE: Duke University Box Office**

104 Bryan Center, Box 90940  
Durham, North Carolina 27708  
Office: 919-660-1701  
Fax: 919-660-1729  
E-mail: [tickets@duke.edu](mailto:tickets@duke.edu)  
Online: <http://events.duke.edu>

## EXECUTIVE STAFF

**Chuck Catotti**

**Director**

**UCAE: Event Management**

036CC Bryan Center, Box 90816  
Durham, North Carolina 27708  
Phone: 919-660-1708  
E-mail: [chuck.catotti@duke.edu](mailto:chuck.catotti@duke.edu)

**Marcy Edenfield**

**Associate Director**

**UCAE: Ticketing and Theater Operations**

112 Bryan Center, Box 90848  
Durham, North Carolina 27708  
Phone: 919-660-1726  
E-mail: [marcy.edenfield@duke.edu](mailto:marcy.edenfield@duke.edu)

**Rich Kless**

**Assistant Manager, Theater Operations**

112 Bryan Center, Box 90848  
Durham, North Carolina 27708  
Phone: 919-660-1703  
E-mail: [rich.kless@duke.edu](mailto:rich.kless@duke.edu)

**Myra Scibetta**

**Manager, Duke University Box Office**

104 Bryan Center, Box 90940  
Durham, North Carolina 27708  
Phone: 919-660-1723  
E-mail: [myra.scibetta@duke.edu](mailto:myra.scibetta@duke.edu)

**Washington Duke Inn & Golf Club**

3001 Cameron Blvd.  
Durham, North Carolina 27705  
Phone: 919-490-0999  
Fax: 919-688-0105  
Reservations: 800-443-3853  
Online: <http://www.washingtondukeinn.com/>

**Durham Marriott City Center**

201 Foster Street  
Durham, North Carolina 27701  
Phone: 919-768-6000  
Fax: 919-768-6037  
Reservations: 800-909-8375  
Online: <http://www.marriott.com/hotels/travel/rducv-durham-marriott-at-the-civic-center>

**Durham Hilton**

3800 Hillsborough Road  
Durham, North Carolina, 27705  
Phone: 919-383-8033  
Fax: 919-383-4287  
Reservations: 800-HILTONS  
Online: <http://www.Hilton.com/Durham>

**Millennium Hotel**

2800 Campus Walk Ave  
Durham, North Carolina, 27705  
Phone: 919-383-8575  
Fax: 919-383-6035  
Reservations: 866-866-8086  
Online: <http://www.millenniumhotels.com/usa/millenniumdurham/>

For additional hotel options, visit <http://www.durham-nc.com/hotels-inns/>.

**Charlene's Safe Ride**

Phone: 919-309-7233

Online: <http://charlenesaferide.com/>

**Express RDU Taxi**

Phone: 919-771-8222

Toll Free: 800- 840-8098

Online: <http://www.rduexpresstaxi.com>

**RDU Taxi, Inc**

Phone: 919-840-7277

Online: <http://www.rdu.com/groundtrans/taxis.html>

For additional transportation service options, visit <http://www.durham-nc.com/visitors/transportation/>

**Au Bon Pain**

Bryan Center, West Campus  
Hours Vary; Open Daily 7am – 11pm

**Events Pavillion**

West Campus  
Hours Vary, Open Daily 7am – 8pm

**Joe VanGogh**

Bryan Center, West Campus  
Hours Vary; Open Mon-Sat 7:30am – 8pm

**Loop Pizza Grill**

Bryan Center, West Campus  
Hours Vary; Open Daily 11am – 11pm

**Marketplace**

East Union, East Campus  
Hours: Open Daily 6:30am – 10pm

**McDonald's**

Bryan Center, West Campus  
Hours Vary; Open Daily 12pm-12am

**Nasher Museum Cafe**

Nasher Museum at Duke University, Central Campus  
Hours Vary, Open Tues-Sat 11am – 4:30pm, Sun 12pm-4:30pm

**Panda Express**

Bryan Center, West Campus  
Hours Vary; Open Daily 11am – 11pm

**Red Mango**

Bryan Center, West Campus  
Hours Vary; Open Daily 7am – 11pm

For more dining options on Duke's campus, visit <http://www.dining.duke.edu>



### **Elmo's Diner**

776 Ninth Street, Durham NC 27705  
Hours: Open Daily 6:30am – 10pm  
Cuisine: American - Breakfast, Lunch, Dinner  
Phone: 919-416-3823  
Online: <http://elmosdiner.com/>

### **Bull City Burger and Brewery**

107 East Parrish St. Durham, NC 27701  
Hours: Open Daily, 11am – Mon-Thurs to 10pm, Fri-Sat to 11pm, Sun to 8pm  
Cuisine: Burgers - Lunch, Dinner  
Phone: 919-680-2333  
Online: <http://bullcityburgerandbrewery.com/>

### **Only Burger Restaurant and Food Truck**

3710 Shannon Rd., Suite 118, Durham, NC 27707  
Hours: Open Daily, 11am - 9pm; Sunday to 8pm  
Cuisine: Burgers – Lunch, Dinner  
Phone: 919-937-9377  
Online: <http://onlyburger.com/restaurant>  
Food Truck Tracker: <https://twitter.com/onlyburger>

### **Lily's Pizza**

810 West Peabody Street, Durham, NC 27701  
Hours: Open Daily, 11am - 10pm; Fri-Sat to 12am  
Cuisine: Pizza, Pasta, Salad – Lunch, Dinner  
Phone: 919-797-2554  
Online: <http://lillyspizza.com/>

### **Torero's Mexican Restaurant**

800 West Main Street, Durham, North Carolina 27707  
Hours: Open Daily 11am  
Cuisine: Mexican – Lunch and Dinner  
Phone: 919-682-4197  
Online: <http://www.torerosmexicanrestaurants.com>

### **Foster's Market**

2694 Durham-Chapel Hill Boulevard, Durham, North Carolina 27707  
Hours: Open Daily 7:30am – 8pm  
Cuisine: American – Breakfast, Lunch, Dinner  
Phone: 919-489-3944  
Online: <http://www.fostersmarket.com/>  
Food Truck: <http://www.fostersmarket.com/fostersontheflywherewellbe/>

### **The Parlour Ice Cream**

117 Market Street, Durham, North Carolina 27701  
Hours: Open Tue-Thur 12pm -10pm, Fri-Sat 12pm – 11pm, closed Monday  
Cuisine: Handmade Ice Cream  
Phone: 919-564-7999  
Online: <http://theparlourdurham.com>  
Food Truck: <https://twitter.com/parlourdurham>  
For more dining options in and around Durham, visit <http://www.durham-nc.com/dining/>

## **ACCESSIBILITY AND DISABILITY MANAGEMENT SERVICES**

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Duke University encourages persons with disabilities to participate in its programs and activities. Duke University provides accessible seating in each performing venue.

### **ENTRANCES AND RESTROOMS**

Baldwin Auditorium has accessible entrances to the backstage, lobby and seating areas. Two elevators are available in the building, one in the main lobby and one backstage. Chair lifts are also available from the House Left lobby to the backstage areas.

The accessible entrance to the main lobby is located on the right side of the building (when facing the front of the building). The accessible entrance to the backstage area is located on the left side of the building (when facing the front of the building).

Accessible Restrooms are located backstage, in the main lobby and on the lower level front of house. Each level is accessible via elevator.

### **SEATING AREA ACCESS**

The locations of accessible seating in Baldwin Auditorium are in Orchestra Left and Right Row A, Orchestra Center Row P, and Balcony Upper Box seating. It is highly suggested that anyone in need of accommodations contact the Box Office prior to the performance for the best seating options.

### **TICKET PURCHASES**

Accessible seating may be purchased online, over the phone, in person at the Duke University Box Office, or via mail-in order form (when applicable). Additional requests for accommodation beyond what can be indicated online, patrons may e-mail [tickets@duke.edu](mailto:tickets@duke.edu) or call 919-684-4444 during normal business hours and ask to speak to a supervisor.

### **HEARING DEVICES**

Baldwin Auditorium is equipped with Listen Technologies© System. Receivers are kept in the Control Room. During an event, patrons may obtain the receivers from Front of House staff. Patrons may use the receivers free of charge, but a driver's license or Duke ID must be left to ensure return of devices at the end of each event. Renters may not impose any charge or fee on the rental of a device for any reason. For more information on the Listen Technologies© equipment, visit <http://www.listentech.com/>.

### **INTERPRETERS**

Accommodations for sign language interpreters can be made upon request with at least four week notice. If you anticipate needing this service for an event, please inform staff upon booking an event or contact the Duke University Box Office for more information.

### **VISION IMPAIRMENT ACCOMMODATIONS**

Accommodations can be made for guests, performers, artists, and patrons in advance in need of special seating, or alternative print format programs and documents. Accommodations can be requested at the time of booking or contact the Duke University Box Office for more information.

Information about general campus accessibility is available online with the Duke Disability Management System at <http://www.access.duke.edu/>.

## CAMPUS SAFETY & SECURITY

**All Emergencies (Safety and Medical): Call 9-1-1**

**From Campus Phones: 9-1-1 or 919-684-2444**

### **Duke University Police**

Non-Emergency Calls, Campus Help Phones, and Crime Reporting  
502 Oregon St., Box 90425  
Durham, North Carolina 27708  
Phone: 919-684-2444  
<http://duke.edu/police/>

### **Duke University Occupational and Environmental Safety Office**

Workplace Safety/Unsafe Working Conditions  
5 Genome Court, Box 3914  
Durham, North Carolina 27710  
Phone: 919-684-2794  
<http://www.safety.duke.edu/>

### **Duke Fire and Life Safety Office**

Phone: 919-684-5609  
<http://www.safety.duke.edu/FireSafety/>

## MEDICAL CENTER INFORMATION

### **Duke University Hospital**

2301 Erwin Road  
Durham, North Carolina 27710  
**In an emergency, call 9-1-1**  
Phone: 888-275-3853 (888-ASK-DUKE)  
<http://www.dukehealth.org/>

### **Duke University Hospital Emergency Room**

**In an emergency, call 9-1-1**  
2301 Erwin Road  
Durham, North Carolina 27710  
Phone: 919-684-8111  
<http://www.dukehealth.org/services/emergency/about/>

### **Duke University Hospital Urgent Care**

Multiple Locations  
Near Campus: 1901 Hillandale Road, Suite D  
Durham, North Carolina 27705  
Phone: 919-383-4355  
[http://www.dukehealth.org/services/urgent\\_care/about](http://www.dukehealth.org/services/urgent_care/about)

### **Duke University Eye Center**

3475 Erwin Road  
Durham, North Carolina 27705  
Phone: 919-681-4089  
Phone: 888-800-7397  
[http://www.dukehealth.org/eye\\_center](http://www.dukehealth.org/eye_center)

### **Duke Parking and Transportation Services**

2010 Campus Drive, Box 90426  
Durham, NC 27708  
Phone: 919-684-PARK  
<http://parking.duke.edu>

### **EVENT PARKING**

Duke's campus offers plenty of options to cater groups and event attendees. Spaces at Duke are reserved on a first-come, first-serve basis. In some cases, a member of Duke's campus safety staff will be needed to assist in parking or managing events. The average charge per officer is \$30 an hour with a three hour minimum. Not all events need an officer, but it is suggested for groups of 20 or more for assistance with parking or attendance.

Contact Duke Parking at least two weeks and no more than six months in advance. A \$100 charge is required if an event is scheduled three days or less before it occurs. Your event parking request will be confirmed by phone or e-mail within five business days of submittal. Confirmation will include a cost estimate, parking availability and equipment/signage information.

**All events must submit an online request for Parking Services. Provide one form per event.**

Non-Duke departments may print the form and submit the information via mail, fax, or email.

**ONLINE EVENT PARKING REQUEST FORM:** [http://parking.duke.edu/event\\_planning/special2.php](http://parking.duke.edu/event_planning/special2.php)

### **Submit Event Parking Requests to:**

L. Renee' Adkins  
Duke University Parking and Transportation Services  
Box 90644  
Durham, North Carolina 27708  
Phone: 919-668-5407  
Fax: 919-681-7746

### **VISITOR PARKING AND BUS TRANSPORTATION**

#### **Hourly Parking**

Duke University strives to provide convenient and cost-effective parking for all visitors. Directional signs and friendly staff are available to assist visitors in finding available spaces near buildings or venues of interest.

#### **Daily Passes**

Visitors to campus may purchase daily passes for the lots on East Campus and Central Campus.

#### **City & Regional Bus**

Local and regional bus transportation is provided off-campus by the Durham Area Transit Authority and Triangle Transit. Be sure to check out the Bull City Connector, a fare-free service that connects downtown with Duke University and medical facilities.

#### **Duke Buses**

Duke Transit operates more than 30 buses with routes throughout the campus and health system. Visitors can ride campus buses at no charge. Riders must abide by these guidelines.

For more information about campus parking and transportation options, visit <http://parking.duke.edu>.

## LAUNDRY AND DRY CLEANING FACILITIES

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There are no washing machines or dryers available in Baldwin Auditorium.

There are a number of Laundromat and Dry Cleaning services in the area.

### **Regency Cleaners**

3912 University Drive  
Durham, North Carolina 27707  
Phone: 919-493-5815  
<http://www.regencycleaner.com/>

### **White Star Laundry & Cleaners**

904 9th Street  
Durham, North Carolina 27705  
Phone: 919-286-2271  
<http://www.regencycleaner.com/>

### **Bull City Suds Laundry & Cleaners**

1203 University Drive  
Durham, North Carolina 27707  
Phone: 919-489-3292  
<http://www.bullcitysudslaundromat.com/>

### **Durham Cleaners & Laundromat**

1811 Martin Luther King Jr. Parkway  
Durham, North Carolina 27707  
Phone: 919-493-7755  
<http://www.valpak.com/coupons/printable/Durham-Cleaners/41815?slugId=996778>

### PHOTOGRAPHY AND VIDEO

Photography and videotaping is not permitted in Baldwin Auditorium without prior arrangements with the artist, house staff. Flash photography is prohibited at all times for the safety and comfort of the performers, speakers, artists, and guests.

### GUIDELINES FOR COMMERCIAL, NON-NEWS FILMING OR PHOTOGRAPHY

In general, news filming and photography is allowed in outdoor areas on the academic campus. All video graphic and photographic shoots on the medical campus must be coordinated through the Medical Center News Office.

All commercial, non-news photography or videotaping must be approved in advance by the Office of News & Communications Director.

#### **Duke University Office of News and Communications**

615 Chapel Drive, Box 90563

Durham, North Carolina 27708

Phone 919-684-2823

Fax: 919-684-5760

Email: [dukenews@duke.edu](mailto:dukenews@duke.edu)

<http://newsoffice.duke.edu/resources-media>

### **PRODUCTION ROOM**

None available

### **GREEN ROOM**

There is a large room located under the stage that may be used as a green room. Tables and chairs are limited. Additional accommodations can be made upon advance request.

### **STAGE MANAGER CONSOLE**

None available

### **REHEARSAL ROOM**

None Available

### **CREW**

Union & Non Union

### **STAGE ACCESSIBILITY**

Access is available to the stage from all levels via elevator and chair lift.

### **HOUSE POLICIES**

Average curtain time is 8:00pm. Seating area open at the discretion and coordination of house staff only.

On average, the seating area opens 30 minutes prior to performance for the safety of all guests. The auditorium will be cleared of all persons and belongings prior to opening for seating.

Posters, advertising and notices may not be adhered or posted to any place in the Auditorium without prior consent of House Staff. Notices may be displayed in designated areas backstage or in the main lobby.

Baldwin Auditorium is a smoke free environment. Smoking is permitted outside in designated areas only.

Under no circumstances may food or drinks be taken into the Auditorium seating area.

### **LOAD IN AREA**

A ramp leads to the building from the traffic circle at the back of the building. A loading dock is available on the loading dock of the Biddle Music Building. There is a ramped pathway between the Biddle loading dock and Baldwin Auditorium. A freight elevator is available in the backstage area of the Auditorium.

### **CAPACITY**

House capacity is 691 for reserved seating.

Orchestra Level: 439 seats  
Balcony Level: 252 seats

### **STAGE DIMENSIONS**

#### **Proscenium**

Baldwin is built as a concert venue and has no formal Proscenium Opening.

#### **Wing Space**

Various musical instruments (pianos, drums, etc.) often occupy the wings and back wall behind the sound shell reflectors.

#### **Stage Measurements**

Opening at downstage edge of Acoustic Shell: 46' 6"  
Edge of apron to back wall: 39' 9"  
Widest point left to right of Apron: 72' 4"  
The stage is 2'-9" from the audience floor.

#### **Orchestra Pit**

None

#### **Grid Height**

There is no grid.

#### **Stage Floor**

The stage is a tongue and groove beech wood floor, and is not natural in color. Painting or modification of the flooring is not permitted.

### **HOUSE DRAPERIES (SOFT GOODS)**

House Curtain: None

Legs: None

Borders: None

Full Stage: One manual acoustic curtain 3ft from back wall 25oz tan velour with fullness



### **LOADING GALLERY**

None

### **LOCKING RAIL**

None

### **PIN RAIL**

None

### **SUPPORT AREAS**

#### **Crossover**

There is a crossover underneath the stage accessible by staircase stage left and right.

#### **Storage**

Very limited storage available

### POWER

One 100 amp company box located stage left outside the acoustic shell

### DIMMERS

Sensor Dimming Rack

- (1) SR3\_48 Black Sensor3 48\_Module Dimmer Rack. Designed for 3 phase 4 wire and ground operation at a maximum of 800A, 120/208V, 60Hz AC.
- (1) SR3\_48 Door \_ Black SR3\_48 Locking Door with Filter
- (1) SSSh24\_48 – Black Sensor Sound Suppression Hood for SR24+, SR48+ and SW24+ Racks
- (2) CEM3 \_ CEM3 Control Module
- (34) D20 \_ Dual 20A Dimmer Module, 350ms rise time (68 Dimmers)
- (1) D20F \_ Single 20A 3\_wire Fluorescent Dimmer Module (1 Dimmers)
- (11) R20AF \_ Dual 20A Relay Module with Advanced Features (22 Relays)
- (2) CC20 \_ Dual 20A Constant Current Module (4 Constant Breakers)

*Note: This dimming system is designed for 1 feed at a maximum of 800A.*

### CONTROL BOARD

ETC Element 60 with 2 15" flat panel monitors

### HOUSE LIGHTS

There are several different types of house lights in the venue. See Lighting plot info for detail.

### STAGE LIGHTING

**Overstage:** Selador 21" Luster

**FOH:** ETC Source Four units of varying lenses

*Please see Light plot for more information.*

### Front of House Transfer

None Available

### Follow Spots

None

## **FILM, VIDEO, AND PROJECTION EQUIPMENT**

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A variety of film and video equipment is available or rent in this space.

Additional information and pricing estimates of suitable equipment can be provided upon request.

### **POWER**

One 100 amp company switch located stage left

### **WIRING**

Audio inputs available both digital and analogue available throughout the theater

### **CONTROL LOCATIONS**

Booth is located at the Rear of the house on the Orchestra level  
The last row of seats on the center section is removable for use as an audio position

### **HEARING ASSIST SYSTEM**

Listen RF system with ADA required number of receivers available. 72mHz

### **MONITOR/PAGING SYSTEM**

Monitors are located in green room and booth. Paging system located stage right and in the booth

### **PRODUCTION COMMUNICATIONS**

Inputs for Clear Com located throughout the Auditorium. Two wired belt packs are available on site. Additional headsets may be rented in at an additional charge.

Additional information and pricing estimates of suitable equipment can be provided upon request.

### **EQUIPMENT INVENTORY**

**Mixing Console:** Behringer X32 Mixing Console

#### **Fixed Speakers**

- (20) Meyer Sound MINA Loudspeakers, Arrayed 10 per side
- (10) Meyer Sound UP-4XP Loudspeakers, Front fill
- (2) Meyer Sound MM-4XP Loudspeakers, Box fill
- (4) Meyer Sound 500HP Subwoofers

**Playback:** Mixing console has built in playback for playlists in .wav format only

#### **Signal Processors**

- (2) Galileo 616 signal processors
- Includes six inputs, 16 outputs, and a fully digital matrix processor

**Amplifiers:** None

#### **Microphones and Portable Gear**

Microphones, Mixers, Cables, and other portable gear are available for rent.

Additional information and pricing estimates of suitable equipment can be provided upon request.

## WARDROBE INFORMATION

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There are no dressing rooms or wardrobe equipment in Baldwin Auditorium.

Irons, steamers, costume racks, and other wardrobe equipment are available for an additional rental fee. Additional information and pricing estimates of suitable equipment can be provided upon request.

Duke University Theater Operations operates a full service Costume Shop on West Campus. Requests for equipment and access or consultation must be made at least six weeks in advance with Theater Operations. All access and use must be supervised by a Theater Operations Shop Supervisor.

## **CARPENTRY INFORMATION**

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Due to the nature of Baldwin Auditorium, limited sets and props may be used on the stage.

Duke University Theater Operations operates a full service Scene Shop on West Campus. Requests for equipment and access or consultation must be made at least six weeks in advance with Theater Operations. All access and use must be supervised by a Theater Operations Shop Supervisor.